

Draft Job Description and Role Profile for Co-opted Independent Members of Wiltshire Council's Audit and Governance Committee

Applicants for the position should have experience of audit or finance work and preferably experience of local authorities.

The purpose of the Audit and Governance Committee is to provide to those charged with governance independent assurance on the adequacy of the risk management framework, the internal control environment and the integrity of the financial reporting and governance processes. By overseeing both internal and external audit it makes an important contribution to ensuring that effective assurance arrangements are in place.

Role Profile

1. Participate in meetings of the Committee, normally four to six meetings per year.
2. Support the Committee by offering constructive challenge on reports being considered by the Committee, and support others to do the same.
3. Provide expertise related to finance, accounts or audit and corporate governance.
4. Keep informed of issues facing the Council and local authorities generally.
5. Help the Committee to review and monitor its own effectiveness.
6. Participate in training events related to the work of the committee.

Person Specification

1. Experience either
 - a) as an accountant or auditor or working with statutory accounts, preferably at a senior level or
 - b) significant experience as an Audit Committee Member or non-executive director in a large or complex organisation.
2. Understanding of finance or accounts, preferably in a public sector environment.
3. Ability to be objective and impartial, and to exercise good judgement.
4. Ability to digest and understand complex financial information.
5. Ability to analyse evidence and ask the right questions to hold the organisation to account
6. Ability to influence others to provide appropriate challenge.
7. Effective interpersonal skills with strong influencing and communication skills.

Applicants must not be an employee of Wiltshire Council.

Applicants must not be members of a political party.

Applicants should submit a CV/complete an application form and supporting statement setting out why they are applying for the position.